

Darwen Dashers Committee Meeting Agenda



Date: 13 May 2025

Attendees: Andy Howarth (Chairman), Sarah Marsden (President), Heather Turner (Secretary), Diane Dudgeon (Welfare Officer), Ian Thomson (Treasurer), Rick Marsden (Road Captain), Gareth Davies (Fell Captain).

Chair Opened at 8.30pm, quorum achieved

1. Actions from Last Meeting

- a. Date for Darwen Half Marathon set 5th April 2026.

- b. Constitution signed and uploaded to EA.

Action by next committee: AH to upload unsigned copy to club website.

- c. AH and HT to continue working on club google drive to ensure documents are stored and shared correctly.

Action by next committee: AH and HT to have updated filing system on google Drive.

- d. Members to continue to promote club nights on social media. This is a way to ensure that any new members coming to club night for the first night are aware of what type of run is available for them to join.

Action to be ongoing*.

- e. Club Calendar (Social events)

- o Aiming for future planning for Parkrun Dash & Breakfast in hope to increase attendance. IT to work with Elaine and Jez to see how we can make this possible.

Action to be ongoing: IT to reach out to Elaine and Jez to discuss future Park Run events for the club.

- o HT to reach out to club members for social events and to ensure we are club members willing to organise such events.

Action by next committee: HT to send form to all members for social activity suggestions.

- f. Support for Improvers from Beginners Graduation

- o Discuss ways to support and encourage members moving up from the Beginners group

Action to be ongoing: AH to liaise with club members.

2. Confirm Committee Officials & Handover Status

- a. Secretary – Handover Confirmed
- b. Welfare Officer – Handover Confirmed
- c. Treasurer – Handover Confirmed

3. Welfare Report

Nothing to report.

4. Treasurer Report

- a. All Lloyds accounts set up and contact details moved across from Allan Harle.
- b. Darwen Half Marathon accounts:
 - Invoices all paid.
 - Accounts reconciled.
 - Separate spreadsheet produced showing P&L summary (below.)

DHM - High Level Rec		
Monies In		
Unaffiliated @ 35	81	£2,835
Affiliated @ 33	83	£2,739
Free	1	£0
OTD @ 40	6	£240
Total	171	£5,814
Retained Stock		£1,658
Profit/Loss		-£271
Profit/Loss inc retained stock		£1,387

DHM - High Level Rec	
Monies Out	
T-shirts	£1,357
Medals	£663
Prizes	£238
Host (Andy O'S)	£150
Flyers	£40
Chip Timing	£543
Course Measure	£250
Video	£290
Photo	£100
SJA	£1,597
Blackburn Eagles	£150
Race Director	£370
Goody Bags, Water etc	£337
Total	£6,085

- c. Community (current) account £4,535.15 – up by £2k mainly due to membership monies paid in.
- d. Commercial (savings) account £1,878.65.
- e. Total DD Club funds £6,413.80.
- f. I would describe the financial situation as solid but no more. I would like to see some focus on additional fundraising through the remainder of the year if possible.

Action ongoing: IT to keep an eye on Nationwide account who have zero fees but are currently not accepting new members.

- g. Currently the bank is not matching up with Social Members, this is due to a glitch on the EA Portal.

Action by next committee: HT to liaise with IT and social club members to ensure this is accurate.

5. Secretary and Membership update

- a. Discussed the possibility of making it easier for members to submit the form, this could possibly be shared on social media and on the website to make the process less manual.

Action by next committee: Details and new membership application form to be shared on social media and on the website.

- b. Discussed the importance of social media presence and building a platform on Instagram, with current issues of being locked out of a previously set up Instagram account.

Action ongoing: HT to create and populate Instagram account.

6. Darwen Half Marathon (DHM) & Tough 10k

- a. Date set for DHM – 5th April 2026.
- b. Date set for Tough 10k – 5th September 2026.

7. Christmas Run & Presentation Arrangements

- a. Christmas Run and Presentation discussed, Committee agreed for this to take place on Thursday 11th December subject to Sunnyhurst being available.

Action by next committee: GD to discuss with Sunnyhurst Pub and Run Leaders to discuss

8. Members feedback

- a. Club fell race update - AH
- b. A member as highlighted the importance of dogs being on the lead on the moors, due to it being and a site of special scientific interest (SSSI) due to its importance for rare breeding birds. (More Info: [Peatland restoration on Darwen Moor | The Wildlife Trust for Lancashire Manchester and North Merseyside](#))

8. Any Other Business

- a. RM highlighted the issue of incorrect scoring on the road race results showing on the website.

Action by 23rd April: AH to send RM the form so he can update the spreadsheet with the correct information.

*All ongoing actions will be reviewed each quarter (next review Q2 July)